

RISK ASSESSMENT



Project Date:		Assessors Name		Martyn Davis		Task to be completed:	Delivery and Installation of Office Furniture		
Project Name									
Project Address:						Persons Affected by the Task:	Employees, Contractors, Client		
Item Number	Hazard	Risk	Level of Risk Before Control			Control Measures	Level of Risk Following Controls		
			Low	Med	High		Low	Med	High
1	Manual Handling	Back Strain or Sprain			X	All operatives are trained in Manual Handling and risk assessments. All operatives are experienced in the type of work being undertaken. Sack trucks and dollies are provided where appropriate.		X	
2	Manual Handling	Slips, trips and falls		X		Good Housekeeping is part of the operatives training to ensure product, packaging and tools are placed with care to eliminate or reduce risk. Others working in or visiting the are must be taken in to consideration. Packaging should be removed from site as soon as practical.	X		
3	Fall from Height	Sprain, Strain, Break			X	The driver will be the only member of the team on the back of the vehicle, he will move the product from within the vehicle to the tail lift. He will remain in the back of the vehicle until the unload is complete		X	
4	Site Conditions	Other Contractors/Site Environment	X			We expect a clear and complete site for our installations, if this is not the case additional PPE and site inductions may be necessary	X		
5	Noise	Hearing Impairment		X		Only Battery-Operated drill and hand tools are used to keep noise levels to a minimum	X		
Competent Persons Name:		Martyn Davis		Date:		Signature:	MJ Davis		

Review Date:	Mar-19
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